

First Congregational United Church of Christ

JOB DESCRIPTION

Name:

Position Title: Interim Choral Director

Supervision: Reports to the Ordained Minister. Works closely with the Music Committee.

Schedule: Mid-August – May

Job Summary: The Choral Director directs the Senior Choir and other occasional choral activities for the congregation.

General Duties & Responsibilities (the duties and responsibilities listed are illustrative and are not an exclusive list):

1. Directs the Senior Choir at the 10 AM Service on three Sundays per month and remains for the duration of the worship service.
2. Prepares and leads Wednesday evening Senior Choir rehearsals of approximately one hour.
3. Directs the Senior Choir at special services including one service on Christmas Eve, Ash Wednesday evening and Maundy Thursday evening.
4. Directs up to three additional choral music events (e.g. youth performances, intergenerational music activities, choral festivals, etc.)
5. Meets with the Ordained Minister and Music Director for music planning.
6. Works with the Music Director to acquire appropriate music within budget constraints and consistent with our Progressive Christian heritage.
7. Attends Music Committee meetings when appropriate.

Staff Signature

Date

Ordained Minister Signature

Date

Original – Personnel File
CC - Employee